

## **IQC CHECKLIST**

<u><b>1. REAGENT</b></u>	<u><b>REMARKS</b></u>
A] CONDITION WHEN RECEIVED -	
B] STORAGE-	
C] LOT NO-	
D] PREPARATION-	
E] STABILITY-	
F] EXPIRY DATE-	
G] CONTAMINATION-	
H] BUBBLES-	
I] LOT CHANGE	

<u><b>2. CALIBRATION</b></u>	<u><b>REMARKS</b></u>
A] LOT CHANGE	
B] VALUES CORRECT	
C] PREPARATION	
D] EXPIRY	

E] CONDITION WHEN RECEIVED	
F] TEMPERATURE	
G] STABILITY	
H) CALIBRATION FACTOR	
I] CONTAMINATION	

<b><u>3. ENVIRONMENT</u></b>	<b><u>REMARKS</u></b>
A] TEM	
B] HUMILITY	
C] WATER pH & TDS	
<b><u>D) ELECTRICITY FLUCTUATION</u></b>	

<b><u>4. QC</u></b>	<b><u>REMARKS</u></b>
A] CONDITION WHEN RECEIVED	
B] TEMP./STORAGE CONDITION	

C] RECONSTITUTION	
D] AFTER REMOVING FROM FREEZE- KEPT WHERE & FOR HOW MUCH TIME.	
E) STABILITY /SHELF LIFE	
F) EXPIRY	

<b><u>5. EQUIPMENT</u></b>	<b><u>REMARKS</u></b>
A] DAILY MAINTENANCE	
B] WEEKLY MAINTENANCE	
C] MONTHLY MAINTENANCE	
D] CALIBRATION OF INSTRUMENT	
E] LAST DATE OF LAMP CHANGE	
F] LAST DATE OF DRY TIP CHANGE	

<b><u>6. PERSON ERROR</u></b>	<b><u>REMARKS</u></b>

A] WRONG POSITION	
B] PROPER SOP NOT FOLLOWED	

<b><u>7) RANDOM ERROR</u></b>	<b><u>REMARKS</u></b>
A) IMPROPER MIXING OF REAGENTS	
B) AIR BUBBLE IN REAGENT OR SAMPLE	
C) CLOT IN PROBE	
D) UNSTABLE TEMP. & INCUBATION	
E) UNSTABLE POWER SUPPLY	
F) IMPROPER MIXING OF SAMPLE	

